**Quorum = 3**

# Agenda

**Audit**
**Tuesday, September 8, 2026, 12:30 P.M.**
**DART Conference Room 1-C – 1st Floor**
**1401 Pacific Ave., Dallas, Texas 75202**
***(Estimated Meeting Time: 50 minutes)***

1. Approval of Minutes: July 14, 2026
2. Public Comments – Agenda Item Specific
3. Approval of Corporate Card Process Audit
   (Presenters: Roy C. Lopez/Mamatha Sparks)
   ***[5 minutes – presentation; 5 minutes – Q&A]***
4. *Notification of Completed Audits
   (Presenters: Roy C. Lopez/Mamatha Sparks)
   ***[5 minutes – presentation; 10 minutes – Q&A]***
5. *Briefing on 90-Day Internal Audit Modernization Plan
   (Presenters: Roy C. Lopez/Mamatha Sparks)
   ***[10 minutes – presentation; 15 minutes – Q&A]***
6. Adjournment

* ***This is a Briefing Item Only***

**The Audit Committee may go into Closed Session under the Texas Open Meetings Act, Section 551.071, Consultation with Attorney, for any legal issues, or under Section 551.074 for Personnel matters, or under Section 551.076 or Section 551.089, Deliberation Regarding Security Devices or Security Audits, arising or regarding any item listed on this Agenda. This facility is wheelchair accessible. For accommodations for the hearing impaired, sign interpretation is available. Please contact Community Relations at 214-749-2721, 48 hours in advance.**

***Chair –*** *Roy C. Lopez*
***Vice Chair –*** *Mark C. Enoch*
***Members –*** *Jeff Bass, Maureen Milligan, Vacant*
***Staff Liaison*** *– Mamatha Sparks*

**AGENDA ITEM NO. 1**

# MINUTES
# DALLAS AREA RAPID TRANSIT
# AUDIT COMMITTEE MEETING
# Tuesday, July 14, 2026

The Dallas Area Rapid Transit **Audit Committee** meeting convened at **3:38 p.m**. on **Tuesday, July 14, 2026,** at DART Headquarters, 1401 Pacific Avenue, Dallas, Texas, with Chair Lopez presiding.

Please note that these Minutes are only a brief summation and not a transcript of the meeting. For the full meeting, please visit DART.org/about/public-access-information/board-meetings-information. Any slides presented during the meeting are on file with the Office of Board Support.

**Committee Members:** Roy C. Lopez, M Nathan Barbera, and Maureen Milligan.

Mark C Enoch and Jeff Bass were absent.

**Board Members:** Randall B. Bryant, Gary A. Slagel, Rick H. Stopfer, and Carmen Garcia.

**Others present:** Gene Gamez, Mandi Church, Jesse Salazar, and Briana Campbell.

**1. Approval of Minutes: June 16, 2026**

**Hearing no objection, Chair Lopez stated that the June 16, 2026, Audit Committee meeting Minutes were accepted into record as written by concurrence.**

**2. Public Comments – Agenda Item Specific**

There were no public comments.

**3. Approval of Bridge and Tunnel Inspection Program Audit**

Mandi Church, Interim Chief Audit Officer, briefed the committee. Trey Walker, Interim Executive Vice President/Chief Development Officer, was called to the podium to answer questions from the committee.

**Director Barbera made a motion to accept this item and forward it to the DART Board of Directors for their acceptance and review.**

**Director Milligan seconded, and this item was accepted unanimously.**

**4. *Briefing on Status of Fiscal Year 2026 Internal Audit Budget**

Mandi Church, Interim Chief Audit Officer, briefed the committee.

**5. *Briefing on Status of Fiscal Year 2026 Internal Audit Plan**

Interim Chief Audit Officer Church briefed the committee.

**6. *Briefing on Status of Management Action Plans**

Interim Chief Audit Officer Church briefed the committee. Sparkle Catchup, Vice President of Bus Operations, was called to the podium to answer questions from the committee.

**7. +Approval of Employment Agreement with Chief Audit Officer**

**Chair Lopez stated that it was 3:52 p.m. on Tuesday, July 14, 2026, and the Dallas Area Rapid Transit Audit Committee was going into Closed Session under the Texas Open Meetings Act, Section 551.071, for consultation with the Attorney, and Section 551.074, which allows deliberation of a personnel matter, to discuss Agenda Item 7, Approval of Employment Agreement with Chief Audit Officer.**

**The meeting reconvened into Open Session at 4:10 p.m.**

**Director Barbera made a motion to forward the draft resolution to the Board of Directors, stating that the employment agreement, as shown in Exhibit 1 to this Resolution, is approved, and Mamatha Sparks is appointed as Chief Audit Officer.**

**Director Milligan seconded, and this item was accepted unanimously.**

**8. Adjournment**

The meeting adjourned at 4:11 p.m.

Briana Campbell

**Briana Campbell,**
**Secretary of the Board**

**/bc**

# Agenda Report

**DATE:** **September 8, 2026**

**SUBJECT:** **Approval of Corporate Card Process Audit**

## RECOMMENDATION

Recommend forwarding final audit report to the Board of Directors.

## BUSINESS PURPOSE

- DART's Corporate Card policies provide guidelines for DART's corporate card purchases. The policy applies to all DART Corporate Cardholders and Approving officials. The program consists of approximately 244 cardholders and 80 approving officials. During FY 2023, FY 2024, and FY 2025, cardholder purchases were approximately $7.3 million, $7.1 million, and $6.7 million, respectively.
- The objective of the audit was to determine compliance with the DART policies and procedures. Our audit covered corporate card transactions from April 2023 to September 2025. The scope of our audit included a review of proper supporting documentation, the timely review and approval of expenses, and monitoring activities of the Corporate Card Administrator.
- A review of corporate card transactions determined that processes are in place to review for proper authorization and supporting documentation. The audit identified areas for improvement that will be discussed during the Audit Committee.
- The audit was conducted through interviews with the appropriate personnel in Procurement, Finance, and Technology, examination of relevant documentation, and tests of controls and procedures as deemed necessary. The audit was conducted in accordance with guidelines set forth by DART and the Institute of Internal Auditors Standards.
- This supports Agency Strategic Goal 1: Empowered Agency - Build a nimble organization that can act quickly and effectively by streamlining processes and empowering employees.

# Agenda Report

**DATE:** **September 8, 2026**

**SUBJECT:** **Notification of Completed Audits**

## RECOMMENDATION

This is a briefing item only.

## BUSINESS PURPOSE

- This notification is provided to inform leadership of the audits completed during the Fiscal Year 2026 reporting period and to acknowledge management's ongoing efforts to strengthen controls, ensure compliance, and mitigate organizational risks.
- This supports Agency Strategic Goal 1: Empowered Agency - Build a nimble organization that can act quickly and effectively by streamlining processes and empowering employees.

# Agenda Report

**DATE:** **September 8, 2026**

**SUBJECT:** **Briefing on 90-Day Internal Audit Modernization Plan**

## RECOMMENDATION

This is a briefing item only.

## BUSINESS PURPOSE

- The purpose of this item is to discuss a plan to modernize Internal Audit Department processes. The proposed 90-day Internal Audit Modernization Plan includes key priorities, resource allocation, stakeholder engagement, and expected deliverables.
- This supports Agency Strategic Goal 1: Empowered Agency - Build a nimble organization that can act quickly and effectively by streamlining processes and empowering employees.