City of Princeton

Princeton Municipal Center
2000 East Princeton Drive
Princeton, Texas 75407

Meeting Agenda

City Council Regular Meeting

Monday, October 26, 2026 | **6:00 PM** | **Council Chambers**

PRE-COUNCIL MEETING 6:00 P.M.

A. CALL TO ORDER-MAYOR

B. ROLL CALL

C. WORK SESSION AGENDA

C1. 2026-241 Presentation and discussion regarding the City of Princeton's Public Information Request (PIR) process, including procedures, response timelines, and current practices. Presented by Maria Palmer, Records Clerk.
CC Memo-PIR Process-10.26.2026.pdf
CC Presentation- PIR Overview.pdf

D. DISCUSS AND REVIEW AGENDA ITEMS

The City Council may ask questions regarding or discuss any item listed on the main meeting agenda. No formal action will be taken during the pre-meeting, as any formal action shall only occur during the main meeting.

E. EXECUTIVE SESSION

Section 551.071 – Consultation with Attorney

Consultation with the City Attorney regarding pending or contemplated litigation, settlement offers, or matters in which the duty of the City Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with Chapter 551 of the Texas Government Code.

- Legal matters related to the City Manager recruitment process.
- Legal matters related to the cybersecurity incident involving unauthorized access to City information technology resources and the potential disclosure or exfiltration of confidential, sensitive, or protected information, including legal liabilities, statutory notification requirements, insurance coverage, contractual obligations, and potential litigation.

Section 551.089 – Deliberation Regarding Security Devices or Security Audits

Deliberation regarding security assessments or deployments relating to information resources technology, network security information, and the deployment of security personnel, critical infrastructure, or security devices.

- Cybersecurity incident involving City information technology resources, including system vulnerabilities, security assessments, incident response, remediation, recovery efforts, and protective measures.

Section 551.074 – Personnel Matters

Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, as authorized by Section 551.074 of the Texas Government Code.

- City Manager, including recruitment, appointment, employment, and related personnel matters.

F. ADJOURNMENT

REGULAR COUNCIL MEETING 6:30 P.M.

A. CALL TO ORDER-MAYOR

B. ROLL CALL

C. INVOCATION-JOHN PROM

D. PLEDGE OF ALLEGIANCE

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

E. PLEDGE TO THE TEXAS FLAG

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

F. PUBLIC APPEARANCE

This portion of the meeting is set aside for members of the public to address the City Council on any item of business that is not formally scheduled on the agenda as a Public Hearing item. Members of the public should complete a Public Meeting Appearance Card prior to the meeting and present it to the City Secretary. Speakers are allowed up to five (5) minutes to speak. The City Council is unable to respond to or discuss any issues that are brought up during this portion that are not on the agenda, other than to make statements of specific factual information in response to a speaker's inquiry or to recite existing policy in response to the inquiry. Anyone wishing to speak shall (i) address the City Council directly not City staff or otherwise; (ii) be courteous, respectful, and cordial; and (iii) refrain from making personal, demeaning, insulting, threatening, and/or disparaging remarks, as to maintain decorum and support the efficient and orderly flow of the meeting.

G. ITEMS OF COMMUNITY INTEREST

Pursuant to Section 551.0415 of the Texas Government Code, Mayor and City Council may report on Items of Community Interest, including: (1) expressions of thanks, congratulations, or condolence; (2) information regarding holiday schedules; (3) recognition of individuals; (4)

reminders about upcoming City events; (5) information about community events; and (6) announcements involving an imminent threat to public health and safety. No action will be taken on any Item of Community Interest.

G1. **2026-246**

- Early voting for the November 3, 2026, Primary Runoff Election continues this week from 7 a.m. to 7 p.m. through October 30. Election Day is Tuesday, November 3. The Steve and Judy Deffibaugh Community Center, 416 N. 4th Street, will serve as a voting location. Visit the Collin County Elections page for more information: https://www.collincountytx.gov/elections/details
- Join us for a fall gardening workshop on November 14 at 10 a.m. at Public Works! Learn why cooler weather makes autumn a great time to get back outside and enjoy your garden. Take a fresh look at your garden, reflect on what worked well this year, and start planning for the seasons ahead. The Collin County Master Gardeners will share tips for evaluating your garden, including favorite flower varieties, successful plant combinations, and color schemes that can help inspire your future garden plans. Sign up: https://www.signupgenius.com/go/10C0E45ACAC2FABFFC0 65154189-fall
- Did you know we have a weekly newsletter? Filled with events, service and program information, and more, The Pulse delivers Princeton to your inbox! Whether you're a lifelong resident or a newcomer eager to learn about the City, signing up ensures you never miss a beat. Stay connected and informed: https://mailchi.mp/princetontx/ri000c8syf

Items of Community Interest - October 26.pdf

H. CONSENT AGENDA

Consent Agenda: All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

H1. **2026-242** Consider the following City Council meeting minutes, and take appropriate action.
October 13, 2026, City Council Special Meeting

CC WS CC Special Meeting Minutes 10.13.2026.pdf

H2. **2026-243** Consider the infrastructure installed within Serenity Phase 1; and take appropriate action.

CC Memo - Infrastructure Acceptance Memo-10.26.2026.pdf
AHR_25008-MAINT BOND.pdf
PAVING BOND_25040-A Serenity PH 1 Maint Bond.pdf
20260916_Serenity Ph 1-Final Punch List.pdf
20260831_Serenity LS FinalPunch List.pdf

H3. **2026-250** Consider the First Amendment to the Amended and Restated Community Center Operations Agreement, and take appropriate action.

CC Memo - Community Center Operations Agreement - 10.26.2026.pdf
CC Agreement - 1st Amend Community Center Operations - 10.26.2026.p
CC Agreement - Approved Agreement Jan 2026 - 10.26.2026

I. CEREMONIAL ITEMS

I1. **2026-249** Presentation of a Proclamation recognizing October 28, 2026, as National First Responders Day in the City of Princeton, Texas.
CC Memo - National First Responder Day Proclamation 2026 10.26.2026.
National First Responder Day 2026 Proclamation 10.26.2026.pdf

J. EXECUTIVE SESSION

Section 551.071 – Consultation with Attorney

Consultation with the City Attorney regarding pending or contemplated litigation, settlement offers, or matters in which the duty of the City Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with Chapter 551 of the Texas Government Code.

- Legal matters related to the City Manager recruitment process.
- Legal matters related to the cybersecurity incident involving unauthorized access to City information technology resources and the potential disclosure or exfiltration of confidential, sensitive, or protected information, including legal liabilities, statutory notification requirements, insurance coverage, contractual obligations, and potential litigation.

Section 551.089 – Deliberation Regarding Security Devices or Security Audits

Deliberation regarding security assessments or deployments relating to information resources technology, network security information, and the deployment of security personnel, critical infrastructure, or security devices.

- Cybersecurity incident involving City information technology resources, including system vulnerabilities, security assessments, incident response, remediation, recovery efforts, and protective measures.

Section 551.074 – Personnel Matters

Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, as authorized by Section 551.074 of the Texas Government Code.

- City Manager, including recruitment, appointment, employment, and related personnel matters.

K. ACTION PERTAINING TO EXECUTIVE SESSION

L. REGULAR AGENDA

L1. **2026-248** Consider the resignation of Councilmember Steven Deffibaugh, Place 5, and take appropriate action.
CC Memo-Councilmember Deffibaugh's Resignation-10.26.2026.pdf
Councilmember Deffibaugh's Resignation Letter.pdf

L2. **2026-244** Consider the Steven and Judy Deffibaugh Community Center Forensic Audit close-out report and presentation, and take appropriate action
CC Memo - Forensic Audit Close Out - 10.26.2026.pdf
CC Report - Forensic Audit Close-Out - 10.26.2026
CC Report Exhibits - Forensic Audit Close-Out - 10.26.2026
CC Presentation - Forensic Audit Close-Out - 10.26.2026

L3. **ORD-2026-10-26-01** Consider Ordinance No. 2026-10-26-01 amendments to the Development Services and Fire Department Fee Schedule adopted by the City Council on July 27, 2026; and take appropriate action. Presented by Shai Roos, Director of Development Services.
CC Memo - Fee Schedule Amendment - 10.26..2026.pdf
Exhibit A - Development Services and Fire Department Fee Schedule Adc July 27, 2026
Exhibit B - Proposed Fee Schedule Amendment Ordinance No. 2026-10-2 01.pdf
CC Presentation - Fee Amendment - 10.26.2026.pptx

L4. **2026-10-26-R01** Consider Resolution No. 2026-10-26-R01, repealing Resolution No. 2026-06-08-R06, adopted on June 8, 2026, and Rescinding Authorization to File an Application to the Federal Emergency Management Agency's FY25 Staffing for Adequate Fire and Emergency Response (Safer) Grant, and take appropriate action. Presented by Interim Fire Chief Steve Gammons
CC Memo - Safer Grant - 10.26.2026.pdf
Resolution No. 2026-10-26-R01 Rescinding Auth for SAFER GRANT.pdf
Exhibit A - Safer Grant Application.pdf
Exhibit B - Safer Grant Award Letter.pdf

L5. **2026-10-26-R02** Consider Resolution No. 2026-10-26-R02 authorizing a contract for citywide mowing and landscaping to BrightView Services, Inc.; and take appropriate action. Presented by Parks & Recreation Director Chase Bryant.

CC Memo-Citywide Mowing and Landscaping-10.26.2026
Resolution No.2026-10-26-R02 Citywide Mowing and Landscaping
Bid Tab
CC Presentation-Citywide Mowing and Landscaping-10.26.2026t.pptx

L6. **2026-235** Consider a request from Forestar (USA) Real Estate Group Inc., to approve a final plat for 31.852 acres of land called Crossmill Phase 1B, located at the Northeast corner of the intersection of Cypress Bend Parkway and Myrick Lane, Princeton, Texas; and take appropriate action. Presented by Shai Roos, Director of Development Services
CC Memo- Crossmill Ph 1B - Final Plat - 10.26.2026.pdf

Exhibit A - Proposed Final Plat.pdf
Exhibit B - Engineering Approval.pdf
Exhibit C - Approved Preliminary Plat.pdf
Exhibit D - Plat Application.pdf
Exhibit E-Disannexation Ordinance
Exhibit F - Amended and Restated Crossmill Development Agreement.pdf

L7. **2026-247** Consider approving a request for items to be placed on a future agenda and NOT for discussion of these requests.

M. CITY MANAGER UPDATE

N. REPORT AGENDA

1. **Citizens Government Academy:** Wednesday, October 28, 2026 | 6:00 PM–8:30 PM
2. **Next Regular City Council Meeting:** Monday, November 9, 2026 I 6:30 PM
3. **Next Regular P&Z Meeting:** Monday, November 2, 2026 | 6:30 PM
4. **Next Regular Parks Advisory Board Meeting:** Tuesday, November 3, 2026 | 6:30 PM
5. **Next Regular EDC Meeting:** Tuesday, November 17, 2026 | 6:00 PM
6. **Next Regular CDC Meeting:** Wednesday, November 18, 2026 | 6:00 PM

O. ADJOURNMENT

CERTIFICATION

I certify that the above notice of this meeting was posted at least three business days prior to the scheduled meeting time in accordance with the Open Meetings Act, on the bulletin board at Princeton Municipal Center.

Posted by: Amber Anderson Digitally signed by Amber Anderson Date: 2026.10.20 16:18:25 -05'00'

Amber Anderson, City Secretary

STATEMENT FOR ADA COMPLIANCE

The City of Princeton acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. Thus, in order to assist individuals with disabilities who require special services (i.e., sign interpretation services, alternative audio/visual devices, and amanuenses) for participation in or access to the City of Princeton sponsored public programs, services and/ or meetings, the City requests the individuals make requests for these services forty-eight (48) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Amber Anderson, City Secretary, or other designated official at 972-734-2416. The City Council reserves the right to consult in executive session with its attorney and to receive legal advice regarding any item listed on this agenda pursuant to Section 551.071(2).